

PETAUKE TOWN COUNCIL

**CALL FOR SECONDARY BOARDING SCHOOL BURSARY
APPLICATIONS UNDER THE 2026 CONSTITUENCY
DEVELOPMENT FUND**

PETAUKE TOWN COUNCIL WISHES TO INFORM THE GENERAL PUBLIC THAT THE LOCAL AUTHORITY IS RECEIVING APPLICATIONS FOR **2026 SECONDARY SCHOOL BURSARY SPONSORSHIP** UNDER THE CONSTITUENCY DEVELOPMENT FUND (CDF) IN BOTH KAUMBWE AND PETAUKE CENTRAL CONSTITUENCIES IN PETAUKE DISTRICT. SUITABLY QUALIFIED AND INTERESTED LEARNERS ARE ENCOURAGED TO SUBMIT FILLED IN APPLICATION TO **THE WARD DEVELOPMENT COMMITTEES (WDCs)**

A. ELIGIBILITY CRITERIA FOR SECONDARY BOARDING SCHOOL BURSARY:

- i. A LEARNER MUST BE ENROLLED AT A PARTICULAR BOARDING SCHOOL;
- ii. A LEARNER MUST BE A RESIDENT OF THE CONSTITUENCY IN WHICH THE FUND IS SITTING;
- iii. A LEARNER MUST HAVE QUALIFIED TO FORM ONE (1) OR ALREADY ENROLLED IN GRADE 9 TO 12;
- iv. A SCHOOL DROPOUT WHO FAILED TO PAY SCHOOL FEES;
- v. A LEARNER WHO HAS FAILED TO PAY BOARDING FEES BUT ENROLLED AT A BOARDING SCHOOL;
- vi. DOUBLE ORPHANED LEARNERS WHERE THE GUARDIAN HAS NO RELIABLE SOURCE OF INCOME;
- vii. SINGLE ORPHANED LEARNER WHERE THE SURVIVING PARENT HAS NO RELIABLE SOURCE OF INCOME;
- viii. A LEARNER WITH DISABILITY;
- ix. LEARNERS WHOSE PARENTS ARE DISABLED AND HAVE NO RELIABLE SOURCE OF INCOME;
- x. LEARNERS WHOSE PARENTS OR GUARDIANS HAVE NO RELIABLE SOURCE OF INCOME;
- xi. LEARNERS ON THE SCHOOL RE-ENTRY PROJECT WITHOUT FAMILY SUPPORT; AND
- xii. LEARNERS FROM POOR, VULNERABLE AND INCAPACITATED HOUSEHOLD ACCORDING TO THE SET SELECTION CRITERIA.


B. APPLICATION PROCEDURE (STEPS)

1. COLLECT APPLICATION FORMS **FREE OF CHARGE** FROM EITHER THE **WDCs, WARD COUNCILLORS, CONSTITUENCY OFFICES FOR BOTH KAUMBWE AND PETAUKE CENTRAL, DISTRICT ADMINISTRATION, DISTRICT EDUCATION BOARD SECRETARY, CIVIC CENTRE – ROOMS**

10 AND 21, OR INDEED DOWNLOAD FROM THE PETAUKE TOWN COUNCIL WEBSITE.

2. APPLICATIONS FOR SECONDARY BOARDING SCHOOL BURSARY MUST BE SUBMITTED TO THE WDCs IN YOUR ZONES TOGETHER WITH THE FOLLOWING CERTIFIED DOCUMENTS:

- ❖ RECOMMENDATION FROM PREVIOUS SPONSOR (WHERE APPLICABLE);
- ❖ BIRTH CERTIFICATE OF APPLICANT;
- ❖ DEATH CERTIFICATE/S OF PARENTS (WHERE APPLICABLE);
- ❖ MEDICAL RECORD(S) OF PARENT OR GUARDIAN;
- ❖ DISABILITY CARD / CONFIRMATION OF APPLICANT/PARENT/ GUARDIAN;
- ❖ RECOMMENDATION FROM TRADITIONAL LEADERSHIP;
- ❖ ACCEPTENCE LETTER/CONFIRMATION OF ENROLLMENT.


KELVIN BANDA (MR)
COUNCIL SECRETARY

PETAUKE DISTRICT COUNCIL
ADMINISTRATION DEPARTMENT
07 AUG 2023
P.O. BOX 560192,
PETAUKE.